



**GUAM
CHAPTER**

Association
of Government
Accountants

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July 15, 2008

Association of Government Accountants
2208 Mount Vernon Avenue
Alexandria, VA 22301

Subject: AGA Guam Chapter Strategic Plan
For AGA Program Year 2008 ~ 2009

Greetings!

The Guam Chapter of the Association of Government Accountants (AGA) would like to submit the Chapter Strategic Plan for AGA Program Year 2008 ~ 2009. Our submission includes the following:

- Chapter Officer Directory
- Meeting Plan
- Educational and Professional Development Plan
- Early Careers Plan
- Community Service Plan
- Membership Plan
- CGFM Plan
- Awards Plan

Also included is the Program Year 2007-2008 History Report.

Best Regards,
/s/ Maripaz N. Perez, CGFM
Chapter Education Co-Chair
AGA Guam Chapter



GUAM
CHAPTER



STRATEGIC PLAN

AGGA Guam Program Year 2008 - 2009

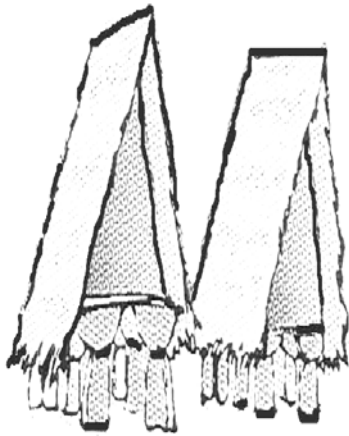


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Meeting Plan

Chairperson: Theresa Gumataotao, CGFM

General Membership Meeting

Location: Onward Beach Resort Le Premiere Restaurant

Time: 12:00 – 1:00 PM

Date	Day	Speaker	Topic
23-Jul-08	Wednesday	Representatives from the Foster Families Association and Autism Community Together Groups - AGA 5K Beneficiaries and GOLD and SILVER sponsors of the 5K	* AGA "Building Better Communities" June 7, 2008 5K Run/Walk
27-Aug-08	Wednesday	Supreme Court Chief Justice Robert Torres	* Tech Innovations and Bringing Guam's Court into the 20th Century * Goals / Plans for Expansion for Guam Court in upcoming years
24-Sep-08	Friday	Special Principal Associate Gershman, Brickner & Bratton Inc. David L. Manning	*Sound Solutions for Guam's Solid Waste Management Plans *Closure of Ordot Dump / Restrictions / Recycling Efforts * Status of New Landfill
26-Oct-08	Wednesday	Superintendent of Education Nerissa Bretania Shafer	* GPSS FY '09 Budget * GPSS' Greatest Challenges * Resolutions to AG Health and Safety Task Force / Repair & Construction Efforts of Present and New Schools
22-Nov-08	Friday	Newly Elected Speaker 30th Guam Legislature	* Part-time Legislature * Goals * Leadership
17-Dec-08	Wednesday	TBD - AGA Christmas Party	TBD - AGA Christmas Party
22-Jan-09	Wednesday	Public Auditor Doris Flores Brooks	*Plans for Guam OPA CY 2009-2012 / What the public can be expect
25-Feb-09	Wednesday	President of Shell Guam Eloy Lizama	* Current Economic Trends of Oil * Fuel Costs Increases and its affect on the Cost of Doing Business and Providing Service
25-Mar-09	Wednesday	President of Department of Chamorro Affairs Sylvia Flores & Museum Curator Tony Ramirez	* Long-term Plans / Funding for the New Guam Museum * Highlights of the Project
22-Apr-09	Wednesday	President Money Resources Inc. Carl Peterson, CRPC (Chartered Retirement Planning Counselor)	* Planning for Retirement * What we should be doing? * Detail of Different Stages
27-May-09	Wednesday	Healthcare and Hospital Development Foundation - Peter Sgro	* Plans for development of Guam's Private Hospital
24-Jun-09	Wednesday	Matson Navigation Co.	* Rising cost of fuel surcharges * Impacts to Guam's Port and effects of military build-up

Educational and Professional Development Plan

Co-Chairperson: Zeny Nace, CPA, GFE, CGFM

Co-Chairperson: John Phillips, CPA, CGFM

Chair Member: Maripaz Perez, CGFM

Date	Day	Time	Location	Speaker	Topic	CPE
July 8 – 11, 2008	4 days	8:30 am-4:50 pm	Guam Marriott Resort & Spa	David Cotton, Lealan Miller, Jean-Francois Legault, Jeanne Yamamura, Bill Broadus, Duke Kuehn, Kathrine Kakigi, Daniel Fitzgerald, Roseann Jones, David Burger, and Joseph Bradley	Pacific Emerging Issues Conference-Charting the Course through Financial Adversity	36
September/October 2008	various	8:30 am-4:30 pm	Department of Administration Training Room	TBD	CGFM Review Course	48
October/November 2008	3 days	8:30 am-4:30 pm	TBD	Walter Haig	Accounting/Auditing Updates, Ethics	24
December 2008	1 day	8:30 am-4:30 pm	University of Guam Mangilao, Guam	video c/o John Phillips	Governmental Accounting/Auditing Updates	8
December 2008	1 day	8:30 am-4:30 pm	University of Guam Mangilao, Guam	video c/o John Phillips	Accounting/Auditing Updates	8
March 2009	2 days	8:30 am-4:30 pm	UOG	TBD	Performance Measurements/Performance Based Budgeting (in partnership with the Government of Guam)	16

Total CPEs: 140

TBD = To Be Determined

NOTE: The AGA Guam Chapter training courses are co-sponsored by the Guam Society of Certified Public Accountants.

Early Careers Plan

Chairperson: M. Francis Q. Baba, CPA

The Association of Government Accountants Guam Chapter recognizes that to ensure an adequate number of good trained accountants; it must spark interest in students for careers in accounting as well as invest in college students who have chosen an accounting degree and accountants who have recently joined our ranks. In this spirit, this plan was developed.

Goal 1 - Make Early Career and Student Members a Priority

Objective: Obtain at least 5 members who are either early career or students.

Strategies:

- Encourage University of Guam (UOG) accounting club members to join.
- Subsidize membership fees by waiving local fee for student or early career members.
- Pay for membership fees of officers of the UOG accounting club as well as early career members who serve a chairperson for a committee.
- Identify a cadre of members who are willing to serve as mentors and speakers.
- Develop tools that can be used at career days or presentations to students in both high school and college:
 - i. Develop a FAQ
 - ii. Develop a power point presentation
 - iii. Acquire tools developed by organizations like the AICPA, AGA
 - iv. Donate tools to high school counselors
- Identify members to participate in youth day in which high school students spend the day with them at work.
- Develop a network with accounting teachers and professors so that AGA is the 'go to' organization for career days and class presentations.
- Create links from the AGA Guam Chapter website to websites that may offer career advice.
- Assign a member mentors for early career and student members.
- Continue to subsidize lunches for the accounting students at UOG.

Goal 2 - Involve Early Career and Student Members in Club Activities

Objective: At have at least 1 student member or new career member in at least half of the CEC committees.

Strategies:

- Identify a member to work with the accounting club at UOG.
- Include the President of the UOG Accounting Club as a member of the Central Executive Committee.
- Encourage student and new career members to join various committees, in particular the Pacific Emerging Issues Conference committee.

Goal 3 - Invest in the education of Early Career and Student Members

Objective: Spend at least \$2,000 a year in programs that directly benefit students and early career members.

Strategies:

- When providing scholarship for PDC and other local and off island training, give special consideration to new career and student members.
- Offer scholarships to accounting programs at UOG and GCC – see Award Plan.
- Offer scholarships to those seeking CGFM certification – see CGFM Plan.

Community Service Plan

Chairperson: Llewelyn Restuvog

Co-Chairperson: Lourdes Perez

Goal: Promote and conduct community service activities that enhance the Guam Chapter and the Association of Government Accountant’s image and reputation.

Strategies:

- Establish an annual plan of volunteer service projects that demonstrate the Guam Chapter’s commitment to “giving something back” to the community.
- Encourage Guam Chapter members to volunteer their time and effort to community service projects.
- Increase awareness of members’ community service activities.

Month	Beneficiary	Community Service Event	Location
July	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat, Agana Guam
August	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat, Agana Guam
September	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat Soup Kitchen
October	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat, Agana Guam
October	TBD	Island Clean-up	TBD
November	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat, Agana Guam
November	Salvation Army	Canned Food Drive	Local Shopping Center - TBD
November	Salvation Army	Bell Ringing	Local Shopping Center - TBD
December	Kamalen Karidat (Soup Kitchen)	Feed the Homeless	Kamalen Karidat, Agana Guam
December	Sugar Plum	Sugar Plum Tree - Gift Giving	TBD
January	Guam Public Library System	Saturday Children’s Reading Program	Guam Public Library System, Agana Guam
February	Guam Public High School or Middle School	Career Day	TBD
March	Guam Animals In Need	Food/Supply Drive & Animal Care Assistance	GAIN Facility, Yigo Guam
April	Individuals without financial means to have taxes prepared professionally	Voluntary Tax Assistance	Department of Revenue & Taxation, Barrigada Guam
April	Guam Special Olympics Committee	Special Olympics	Local Public School - TBD
June	TBD	8th Annual 5K Run/Walk/Wheel	Chamorro Village, Agana Guam

TBD = To Be Determined

Membership Plan

Chairperson: Barbara Howard, CPA

The AGA Guam Chapter recognizes that an organization is only as strong as its members. We recognize that our chapter must not only strive to maintain the member base we currently have but also to increase our membership. A large and diverse membership will ensure a strong network of professionals as well as active participation in our training courses and our community service activities. With a large member base we will be better able to promote awareness of the CGFM designation.

Goal 1 - Base Growth

Objective: Increase base membership by 4%.

Strategies:

- Contact non-members who have attended our monthly AGA Chapter meetings.
- Contact non-members who have attended our training seminars.
- Continue to invite prospective members on our email list to attend meetings and become members.

Goal 2 - Member Recruitment

Objective: Attain the 5% goal for new member acquisition.

Strategies:

- Ensure that membership applications and brochures on the value of AGA membership are available at the monthly AGA Chapter meetings.
- Continue with our free lunch raffle program for attendees of our monthly AGA Chapter meetings and encourage non-members to join AGA for additional benefits.
- Continue to encourage non-members to join AGA by offering member discounts for training courses.
- Continue to offer discounts for the luncheon during the monthly chapter meetings to student members of the University of Guam Junior Accountants Society and encourage membership upon graduation or earlier as student members.

Goal 3 - Retention

Objective: Attain the 90% retention goal.

Strategies:

- Continue with e-mail notices encouraging all members to attend the monthly chapter meetings and participate in chapter activities.
- Continue with member discounts for the luncheon during the monthly chapter meeting.
- Continue the raffle program for members to win airfare, accommodations and registration fee to earn CPEs at the AGA National PDC and the PEIC held in Hawaii or Guam.
- Continue to offer discounts for training courses to members.
- Contact new members and welcome them to AGA.
- Contact suspended members and encourage their renewal.
- Recognize members' anniversary join date and years of membership in our newsletter and on our website.
- Recognize CGFMs in our newsletter and on our website.
- Develop a member satisfaction survey to see how we can better serve our members.

CGFM Plan

Chairperson: Doreen Crisostomo, Ph.D., CGFM

The AGA Guam Chapter recognizes the importance and benefits of the CGFM certification and has committed into regularly offering the CGFM training courses on Guam. The certification will equip government financial managers – federal, state, and local – with a wide range of knowledge of skills to succeed in the government financial environment and meet the challenges of today’s local financial managers.



Goal 1: Support current CGFM

Objective: Provide the required CPE for CGFM members

Strategies:

- Coordinate with Education Committee to offer CGFM courses this program year.
- Offer two (2) CGFM scholarships.
- Provide information on CPE requirements on a quarterly basis through email communication and/or other types of communication.

Goal 2: Market CGFM

Objective: Increase the awareness of CGFM certification

Strategies:

- Communicate with members at least on a quarterly basis on the advantages of being CGFM certified using the member newsletter, website or email.
- Provide at least one presentation on how to obtain certification during this program year at a membership meeting.
- Provide CGFM brochure at AGA sponsored events.

Goal 3: Assist potential new CGFM

Objective: Increase CGFM certification for local government employees

Strategies:

- Coordinate with Education Committee to provide 40 CPE that meet CGFM CPE requirements.
- Coordinate with Education Committee to provide at least one CGFM course to potential CGFM.
- Offer two (2) scholarships for CGFM course materials through a drawing at the membership meeting.

Goal 4: Designate a chapter resource to work with CGFM certification

Objective: Increase the awareness of CGFM

Strategies:

- Recognize new CGFM certified individuals through press releases, articles in membership newsletter and website, membership emails, and/or membership meetings.
- Provide study suggestions for the CGFM certification exam.

Goal 5: CGFM Certification Retention

Objective: Attain the 90% retention goal.

Strategies:

- Coordinate with Education Committee to provide 40 CPE that meet CGFM CPE requirements.
- Provide information on CPE requirements on a quarterly basis through email communication and/or other types of communication.
- Communicate with members at least on a quarterly basis on the advantages of being CGFM certified using the member newsletter, website or email.

Awards Plan

Chairperson: Taling M Taitano, CGFM, CPA

The Association of Government Accountants Guam Chapter has developed an Awards Plan to recognize and celebrate the contributions and accomplishments of members and nonmembers.

Goal 1: Participate to the largest extent possible in the AGA National Award Program.

Strategies:

- Encourage nominations of the various awards thru public service announcements in newsletter, website, and thru local media outlets.
- Discuss nominations at CEC and general membership meetings.
- Chairperson to assist with distribution of nomination forms and where appropriate development of application

Goal 2: Chair to work with President to present awards during May 2009 membership meeting or as appropriate for the following categories.

- Chapter Service
- Outstanding Service by Chapter Officer
- Advancing Government Accountability, open to members and nonmembers
- Professional Accomplishments
- New CGFMs

Goal 3: Provide scholarships to students enrolled in accounting programs.

- UOG - \$2,500 for one scholarship in the name of Herminia Dierking
- GCC - \$750 for three scholarships

Goal 4: Provide scholarships to PDC and local training to members in recognition of their participation in club activities.

Strategies:

- PDC – minimum of 2 scholarships, pending funds availability
- Local Training – minimum of 2 scholarships, pending funds availability

Goal 5: Recognize members through monetary award for passing sections of the CGFM test \$412 (includes registration and three exams) for a maximum of 3 recipients.

Goal 6: Prepare public service announcements or press releases for nominations, awards and scholarships and submit to newsletter, Website, local media outlets, National AGA, and other trade journals.

AGA Program Year 2007 – 2008 History Report

A Glimpse Back of AGA's Endeavors

The Guam Chapter of the Association of Government Accountants has remained true to the mission of "Advancing Government Accountability," for the 2007-2008 AGA program year proved a success! The colorful and eventful journey began with the induction of new officers in June 2007. In addition, the Guam Chapter met new faces, expanding the Chapter to a peak of about 125 plus members. At this, the diversity of the group became apparent as senior, junior, and freshman members co-mingled. There was also an influx of participation from the members of the Junior Accounting Society from the University of Guam!

The mix saw a great combination of new ideas and fresh energy structured with prior practice. Freshman members received tremendous networking opportunities, while senior members proposed various appropriate training initiatives and created certification opportunities- the CGFM. Several areas to highlight over the 2007-2008 AGA program year include:

Training and Education

Rampant government abuse uncovered in several local audits, during the FY 2001- 2006 period, coupled with a lack of internal control and training updates for many seasoned accountants and accounting technicians demonstrated the need for specific training and introduction courses in several areas. At this, senior member of the Chapter Executive Committee (CEC) continued their efforts to minimize such abuse through awareness and education. The CEC brainstormed and initiated plans to host and provide more training opportunities for the membership and government of Guam employees in the finance and accounting field.

Certified Government Financial Manager (CGFM) Review Course – July 2007

48 Hours of Continuing Professional Education Offered.

The CGFM was a huge success for the Guam Chapter. This is the first time AGA Guam Chapter sponsored the CGFM training course, and was a success! All 35 seats were occupied as members from the public and private sectors participated in the four-day review course. The review course was provided by Pete Rose from the national office and covered the whole field of government financial management- federal, state, and local.

The CGFM course offered helpful information on (1) using strategic performance objectives for decision making; (2) challenges facing Public Sector organizations in aligning budgets, planning, and cost information for management use; (3) collecting, analyzing, reviewing, and reporting performance data; and (4) using that data to drive performance improvement and organizational decisions.

The review course focused on state and local government financial managers. Since performance reporting is not limited to strictly accounting office, program managers that supervise large grants or loans, or those whose funding is evaluated by performance. Hence, we saw a myriad of participants including budget officers, accountants, accounting technicians, auditors, chief administrative, controllers, and budget analysts.

Government and Audit Updates – December 2007

16 Hours of Continuing Professional Education Offered.

Local AGA member and Professor of Accounting, John Phillips taught the two courses offered at the University of Guam, Mangilao.

- Government Accounting Update
- Audit and Accounting

Performance Management Symposium – January 2008

16 Hours of Continuing Professional Education Offered.

Drummond Kahn presented the Government Performance Measure Insta-Kit and Government Performance Management & Reporting. These courses were a monumental success for the Guam Chapter as various government agencies and independent CPA firms participated with a full house attendance of about 75 participants.

CGFM Developments

Certified Government Financial Manager, Guam Site

The Guam Chapter recognizes the importance and benefits of the CGFM certification and has committed into regularly offering the CGFM training courses on Guam. The certification will equip government financial managers – federal, state, and local – with a wide range of knowledge of skills to succeed in the government financial environment and meet the challenges of today's local financial managers. With this in mind, the Guam Chapter members have had the opportunity to take the CGFM examination. The Education Chair worked diligently to bring the CGFM review course training on Guam. This training opportunity served as the forerunner in solidifying the plans to bring the CGFM examination to Guam. Before 2006, the CGFM examination could not be taken anywhere in the Pacific region of Micronesia. Progress in getting the exam administered was stalled since the national contract agreed upon with NetCertification and Prometric Centers (testing center) did not apply to Guam. However, with the persistence of senior AGA members, the local Prometric Testing Center signed on to administer the CGFM examination.

In addition, for the first time the Guam Chapter offered CGFM scholarships. Two scholarships in the sum of \$412 were awarded to AGA members who passed their CGFM exams for program year 2007-2008. These members met the requirements of (1) attending at least six membership meetings, (2) provided proof that they passed all three parts, and (3) personally incurred the examination costs.

Certified Government Financial Manager Designations

The CGFM certification offers broad coverage of the whole field of government financial management - federal, state, and local. The designation is a tool for the challenge facing today's government financial managers. Program year 2007-2008 was the first year that the Guam Chapter offered the "CGFM Scholarship" for members who obtain their certification. As a result, the Guam Chapter welcomed 3 new CGFMs who passed the examinations for program year 2007-2008!! The new CGFMs were:

- Theresa Gumataotao
- Yuka Cabrera
- Edison Manaloto

Commitment to Education and Training

Through the hard work of the Guam Chapter in their fund-raising efforts, the Chapter lived to its mission of "Advancing Government Accountability," by sending members to the 2007 Professional Development Conference (PDC) in Atlanta, Georgia, and to the Pacific Emerging Issues Conference (PEIC) in Honolulu, Hawaii. The Guam Chapter established criteria for members to become eligible for more off-island training opportunities-- trainings expenses paid, via a raffle!! Our successful fund-raising events generated more than enough funds to send 5 members to the PEIC in Hawaii and 5 members to the PDC trainings.

Launching of AGA Guam Website

The Guam Chapter is proud to announce that they officially launched its website <http://aga.guam.net/> during program year 2007-2008. The website afforded multitude of information regarding the Chapter's activities to include the General Membership and CEC meeting minutes, monthly meeting schedule, newsletters, officers and their contact information, training opportunities, job announcements, CGFM certification and scholarships, and useful links. The website was very instrumental in keeping the Guam Chapter members informed and as a great source of information with its "Related Links" feature.

Myriad of Keynote Speakers

General membership meetings continue to be monthly highlights for our local members, as most meetings welcome guest speakers who discuss topics current with government departments, fiscal accountability, and the Guam economy. During the program year, several speakers offered professional perspectives on several topics.

Other speakers during the 2007-2008 AGA years included:

- Congresswomen Madeleine Z. Bordallo
- Honorable Ben Pangelinan, Senator of the 29th Guam Legislature
- Honorable Benjamin J. Cruz, Senator of the 29th Guam Legislature
- Honorable Eddie Calvo, Senator of the 29th Guam Legislature
- Artemio Ilagan, Director of the Department of Revenue & Taxation
- Lourdes M. Perez, Department of Administration Director
- Lawrence Perez, Department of Public Works Director
- Taling Taitano, CFO for Staywell Insurance
- Jason Salas, KUAM Web Development Manager, News Anchor
- Jack Corbett, Business Development Specialist with the local SBA
- Carl Peterson with Money Resources, Inc.

Each speaker drew an audience, and shared their professionalism on topics covering:

- Government of Guam's Performer and A.F.T.E.R. Analysis.
- Division of Solid Waste Management, its Struggles and Future
- Health insurance within the government of Guam
- Industry Forum relative to the Impending Military Build-Up
- Trends and impact of small business markets with the upcoming military buildup.
- Guam's rising cost of living and how to cope

Continued Commitment to “Building Better Community”

Community service would not mean much if it didn't involve the members of our community, and in all endeavors the members of the community have remained at the forefront of the Chapter's commitment to service. In the 2007-2008 year the Chapter has involved themselves in various community service efforts such as the:

- 7th Annual 5K Run/Walk/Wheel Fundraiser
- Christmas Bell Ringing, Salvation Army Red Kettle
- Christmas Tree Sale, Assisted Guam Girl Scouts
- Christmas Sugar Plum Tree Project
- Canned Food Drive
- Soup Kitchen
- Habitat for Humanity Quiz Nite
- Guam Coastal Clean-Up
- Guam Animal In Need Shelter assistance

Community Service Donations:

Fundraising efforts of the **7th Annual 5K Run/Walk/Wheel** held in June 2008, directly benefited two charitable and civic organizations: the Autism Community Together and Foster Families Association. Each beneficiary received \$2,000 to further their cause.

The Guam Autism Community Together (ACT) was established to connect with other families who were facing similar challenges. ACT is run completely by volunteers, all of whom are parents who have children with autism. To encourage families to attend their meetings, ACT offer child care for their children, as it is often a challenge to find babysitters for many autistic children.

The Foster Family Association (FFA) supports the community by supporting foster children. It's a non-profit organization whose primary purposes are to promote family preservation by supporting foster families, raising funds to support projects, and lending support to foster families in times of emotional or financial crisis. The FFA continues to work towards increasing the number of foster homes as the number of children needing placements continues to grow. FFA also coordinates family-oriented activities such as picnic, training and support gatherings.

Both beneficiaries aim to utilize their \$2,000 to supplement operational and program costs. A smaller donation was used to buy items for the Christmas Sugar Plum Tree project, which gives toiletries and toys to at-risk children.

Giving Back to the Community:

- ✓ **GAIN is Guam Animals In Need's** humane society and provides shelter for abandoned pets. The Guam Chapter volunteered one weekend in March 2008 to clean out the shelter. In addition, the membership collected and donated various supplies and pet food to donate to GAIN.



- ✓ **Kamalen Karidat Soup Kitchen.** This soup kitchen provides a daily hot meal for Guam's homeless and needy. The Guam Chapter has donated and served food several times in the last year and has committed to assist once a month. Four or five members show up for each event to assist in the serving, while others assist by donating food. A total of 12 members participated in 12 different occasions serving 25 to 30 people a night.
- ✓ **Habitat Quiz Night.** Guam's Habitat for Humanity raises funds through a "Quiz Nite". Our Guam Chapter assisted in those evening events by assisting with the tabulating of scores, registering participants, cashiering and crowd control.
- ✓ **Guam Coastal Cleanup/ La Bonita Cleanup.** The Guam Chapter assisted with the Government of Guam's efforts to clean up the island during these events. Chapter members picked up trash along the road and coast line.
- ✓ **Salvation Army Bell Ringing and Canned Food Drive.** The Salvation Army provides a social service to Guam's needy. The Guam Chapter manned one of the bell ringing stations in a local mall on several occasions over the holiday season. This is the Salvation Army's biggest fund raising event for the year. A total of 26 members and their families helped out in bell ringing for donations on six different occasions during the 2007 Christmas season.

Over the holiday season, the Guam Chapter also had a canned food drive for the Salvation Army. An estimated 25 to 30 percent of the membership donated canned goods and assisted in promoting the canned goods drive in each of their government workplace. The Guam Chapter donated 15 to 20 boxes of canned goods for Salvations Army's Thanksgiving and Christmas Drive.

- ✓ **Sugar Plum Tree.** At our December 2007 meeting, we raised funds to donate towards the Sugar Plum Tree. These funds are used to purchase Christmas presents for needy children or elderly.