



**Association of Government Accountants  
Guam Chapter**

*Advancing Government Accountability*

361 S. Marine Corps Drive Tamuning, GU 96913-3911  
Tel: (671) 646-3884 x 249 Fax: (671) 649-4265

**Rodalyn Marquez, CIA, CGFM,**  
CPA  
President  
**Jose B. Guevara**  
President-Elect  
**Mark Alviz**  
Secretary  
**Thomas Paulino, CPA, CGFM**  
Treasurer  
**Matthew Quinata**  
Past President

**Minutes of the Chapter CEC Meeting  
November 08, 2008 (Saturday), at UOG SBPA Bldg., Mangilao, Guam**

Present at the meeting were: Doreen Crisostomo, Rodalyn Marquez, Jojo Guevara, Chris Wolseley, John Phillips, Kristine Delos Reyes, Zeny Nace, Llewelyn Restuvog, Bobbie Howard, Maripaz Perez, Theresa Gumataotao, and Mark Alviz.

1. Call to Order - President Rodalyn Marquez called the CEC meeting to order at 10:27 AM.
2. Approval of the Treasurer's Report – Tabled
3. Approval of the Secretary's Report – August & October 2008 CEC minutes approved subject to corrections.
4. Committee Reports:
  - a) Program/Meeting – Theresa reported that the November has not been confirmed yet. She mentioned that she had asking the Governor in mind and could get a response next week. CEC discussed other alternatives and came up with three: Gerry Perez from GVB (1<sup>st</sup> priority), Dr. Underwood (2<sup>nd</sup> priority), and one of the new Senators (3<sup>rd</sup> priority).
  - b) Membership – Bobbie that the current number of members remains at 117. She said she will put together the roster and send to CEC.
  - c) Early Careers – Kristine reported that JAS will be working with Francis tomorrow and will have more updates at the next CEC meeting.
  - d) Education – Maripaz reported that she will be emailing the registration and the one page announcement for additional information regarding the CGFM, who should attend, and the process of signing up for the exam. They decided that the cutoff date to be a member will be on November 15, 2008. The review is currently scheduled for 12/9 to 12/12 and then resumes on 12/15 to 12/16. Zeny asked CEC to help disseminate information regarding the CGFM Review Course. Zeny mentioned that registration is due on 12/3/08. CEC discussed a tentative breakdown of applicants: Education – 6, Utilities – 2, Burger & Comer – 2, DOA – 15, Port – 1, GIAA – 1, Deloitte – 1, GRRF – 1, CNMI – 1, FSM – 2, Palau – 1, RMI – 1. John reported that there will be a Government Accounting Update on Monday, Dec 29<sup>th</sup>, at Room 1 in the UOG Library.
  - e) Community Service – Llewelyn reported that she has been working with Marlyn Oberiano from GSCPA regarding the Financial Literacy Campaign. The first event will be on 12/6/08 with Upward Bound and they are asking for a 50-60 minute presentation on how to fund college and tax breaks. There is an estimated 30 participants. GSCPA and AGA decided that two members from GSCPA will develop materials regarding tax breaks while two AGA members, Rod and Paz, will present information regarding how to fund college. There is also another event on 11/22/08 which is a meet and greet with Upward Bound and two volunteers are needed. By January, AGA will be working with GHURA. Llewelyn reported that they are working with the AICPA model. The model has different stages of life and each stage has a different topic. Llew stated that the goal is to develop materials for each category.

GSCPA already created a budget of \$500 and since it is a joint effort, Llewelyn made a motion to set aside \$500 from the community service funds to fund the project. Motion approved. No objections. For Kamalen Karidat, UOG volunteered for November and Staywell volunteered for December. For the Salvation Army Can Food Drive, she requested for more donations and she will turn it in on 11/21. For the Salvation Army's Bell-ringing, Llewelyn will be getting the bell ringing schedule and location from Salvation Army.

- f) **CGFM – For the regular CGFM award, Doreen reported that the regular CGFM scholarship program of \$50 – Well Done Award continues, with no limit as to the number of scholarship awards** (Original: She also mentioned that the scholarship was on-going and not limited to a certain amount of scholarships). **For the CGFM award exclusively for the December 2008 Review course participants**, a correction needed to be made to the September 24, 2008 General Membership Meeting minutes. The correction was to change the total CGFM scholarship amount **for participants in the December 2008 CGFM Review course** from \$412 to \$462 to include the Well Done award (\$412 – scholarship, \$50 – Well Done award). **To qualify, a certification must be earned within one year from December 16, 2008, the last day of the review course.** Doreen reported that the policies and procedures for the CGFM materials are in place and Paz has the sign-out sheet for the materials. She reported that Doris was asking to get a discount for the application fee because of the course but a response was received saying that the promotion was only until November.
- g) Newsletter – Provide Matt any additions to add to newsletter by 11/12/08
- h) Website – Tabled
- i) Chapter Recognition/Awards – Provide Taling any updates by 11/12/08
- j) Bylaws – Tabled
- k) Research – Chris reported that they are putting something together for Matt

#### 5. New Business

- a) General Membership Meeting Location – CEC made a motion to alternate beginning January between Guam Marriott Manhattan Steakhouse and Onward Le Premier and Guam Marriott The View, beginning with Marriott. Motion was approved.
- b) Special CEC-Only Raffle – CEC agreed not to have the CEC raffle and that the regular General Membership raffle will be two members plus the President-elect.
- c) CEC Member Voting – Rodalyn requested for CEC to look at the Bylaws to determine if any changes need to be made regarding the voting or other matters and that any recommended changes be presented to CEC before bringing to the General membership.
- d) PEIC Payments to JAS officers/members – A motion was made to pay \$500 to JAS for helping with the PEIC conference from the PEIC funds. Such funds shall be used to support the JAS mission and goals.
- e) AGA Auditor – Rodalyn reported that Yuka formally turned in her resignation as auditor. She mentioned that Yuka's reason for resignation was because she wanted to offer assistance to the Treasurer and because she was planning to run for Treasurer for the next program year. Also, Yuka was not able to conduct the limited review due to the QuickBooks not working. A suggestion was made to order two licenses of QuickBooks for the Auditor and the Treasurer. Chris said he'll do research regarding whether or not AGA needs an auditor.

6. November 2008 General Membership Meeting on November 19, 2008 at the Le Premier Restaurant, Onward.

7. Next CEC Meeting Wednesday, December 3, 2008, Location –TBA.

8. Adjournment – 12:10 PM

AGA Secretary  
/s/ Mark Alviz